

**AGENDA FOR THE TOWN OF OGEMA**

**Regular Meeting of Council**  
Wednesday, February 11<sup>th</sup>, 2026  
At 07:00 p.m.  
Ogema Library  
Ogema, Saskatchewan

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**Call to Order:**

**Agenda:**

**Minutes:** Approval of Minutes  
- Regular Meeting January 07<sup>th</sup>, 2026

**Questions/Business Arising from the Minutes:**

**Delegation:** Michael Walker – Associated Engineering (Sask.) Ltd.  
(Sidewalk Project)

**Financial Statements:** Statement of Financial Activities and Bank Reconciliation for the Month  
of January 2026.

**Correspondence:**

**Information:** Monthly Reports – January 2026  
Water Treatment Plant  
Water Bulk Sale Report  
Landfill Report  
RCMP – Monthly Report  
RCMP – Request for Consultation

**Discussion:** Ogema Curling Club – Bonspiel Donation  
Environmental Indemnity Agreement

**Bylaws:**

**Committee Reports:** Administrator  
Councillors

**Approval of the Accounts:** Accounts for Approval. Cheques No. 3601 to 3625 and online  
payments, totaling \$83,556.18.

**Old Business:** Ogema Library – Improvement Project  
United Church Purchase Offer  
Zoning Bylaw

**New Business:** Ogema Landfill – Emergency Response Plan and Operating Plan  
Waterworks Reports – QAQC and Emergency Response Plan  
303 Main Street – Title Transfer and Tender Advertisement  
Ogema Fire Department – Town Expenses Reimbursement  
Saving Account

**Announcements:** Next Meeting – Wednesday, March 11<sup>th</sup>, 2026 at 7:00 p.m.

**Adjournment:**

**Minutes of the Regular Meeting of the Council  
of the Town of Ogema held Wednesday  
The 11<sup>th</sup> day of February 2026  
07:00 pm at Ogema Library, Ogema SK**

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**PRESENT:** Mayor Carol Peterson presided with Councillor Gordon Stewart, Nick Struthers, Kerrie Boyd, Cara Olafson and CAO Joy Christian

**ABSENT:** Councillor William Fisher, Councillor Kevin Leonard

**CALL TO ORDER:** A quorum being present Mayor Carol Peterson the meeting to order at 07:05 p.m.

**AGENDA:** SaskTel – Sign Installation  
RM of Bengough #40 Fire Department – Proposed Boundary Changes

**013/26 Boyd/Struthers:**  
That the agenda be approved as amended.

**Carried.**

**DELEGATION:** Michael Walker – Associated Engineering (Sask.) Ltd.  
(Sidewalk Project)

Michael Walker virtually attended the council meeting from 7:08 pm to 7:30 pm. The town is currently considering a project to install new sidewalks and repair existing ones throughout the community. Michael has provided detailed information regarding the project process, available funding options, and the application deadline. He also outlined the town's specific roles and responsibilities and his assistance in completing the project.

**MINUTES:**

**014/26 Boyd/Struthers:**  
That the minutes of the regular meeting of Council held on Wednesday, January 07<sup>th</sup>, 2026 be approved as presented.

**Carried.**

**QUESTIONS ARISING FROM MINUTES:**  
None.

**FINANCIAL:**

**015/26 Olafson/Boyd:**  
That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending January 2026, be accepted as presented.

**Carried.**

**CORRESPONDENCE:**

**Information:**

- Monthly Reports – January 2026
  - Water Treatment Plant
  - Water Bulk Sale Report
  - Landfill Report
- RCMP – Monthly Report
- RCMP – Request for Consultation

**Discussion:**

- Ogema Curling Club – Bonspiel Donation
- Environmental Indemnity Agreement
  - Table to next meeting – Council will wait to hear back from the owners of Solo Italia if this is must for them, as the partnership deal with SWT is successful.

**Councillor Nick Struthers declared conflict of interest and left the meeting at 7:42 pm.**

**016/26 Ogema Curling Club – Bonspiel Donation  
Olafson/Boyd:**

The Town of Ogema donate \$100.00 to Ogema Curling Club for each bonspiel.

**Carried.**

**Councillor Nick Struthers returned to the meeting at 7:45 pm.**

**017/26 Correspondence  
Struthers/Boyd:**

That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

**Carried.**

**BYLAWS:**



## COMMITTEE REPORTS:

### Chief Administrative Officer

- Annual GST report submitted
- Annual Library Financial shared with RM of Key West
- Landfill annual reports are prepared
- Water Treatment plant annual reports submitted to WSA
- Inventory List/Key List are updated
- PMB Consent registered against 303 Main Street
- Preparing files for Audit – Audit Dates Feb 17 & 18
- Sarah Greaves called for payment plan arrangements – No response yet
- Candido Federico – Agreement has been emailed to make bi-weekly payments
- Roy Stirling paying \$50 every month toward utility payments
- Chareena Stellick – Reminder Letter sent out
- SUMA Convention registration completed. Hotel booking request sent
- Feb 12th – Half Day off

### Mayor Peterson

- Had a meeting with Boyd, RM of Key West administrator regarding Sask Lottery grant. He wanted to know the funding allocation, application approval process etc.

### Councillor Fisher

- No Report

### Councillor Leonard

- No Report

### Councillor Stewart

- The culvert located at the corner of Prospect Avenue and Taylor Street, near Kassi McCabe's residence, needs to be replaced.

### Councillor Boyd

- No Report

### Councillor Olafson

- No Report

### Councillor Struthers

- Created job description for Rec Dir which outlines role and responsibilities, and performance expectations. He spoke briefly with the RM of Key West administrator, proposing to purchase the existing Lutheran Church at 402 Main Street to convert it into a new library. Under this proposal, the Town of Ogema would be solely responsible for the initial acquisition costs of the building. Annual operating costs would be shared on a 50/50 basis between the Town and the RM of Key West, as per the existing joint venture agreement. RM Administration asked an estimate of the building's annual operating costs. Councillor Struthers is presenting this idea to Council and would like your thoughts on moving this project forward. Councillor Struthers would like to hold Community Engagement meetings to better understand town residents' expectations and to determine which projects should be prioritized by the town council.

## ACCOUNTS FOR PAYMENT:

### 018/26 Olafson/Struthers:

That the accounts for approval, Cheques Accounts for Approval Cheques No. 3601 to 3625 and online payments, totaling \$83,556.18 be approved for payment.

Carried.

## OLD BUSINESS:

Ogema Library – Improvement Project

- Table to next meeting because there will be a discussion with the RM of Key West about the new location of the library.

Councillor Olafson declared conflict of interest and left the meeting at 08:49 pm.

United Church Purchase Offer

- Table to next meeting – Sale Agreement will be prepared

Councillor Olafson returned to the meeting at 08:55 pm.

Zoning Bylaw

## NEW BUSINESS:

Ogema Landfill – Emergency Response Plan and Operating Plan

Waterworks Reports – QAQC and Emergency Response Plan

303 Main Street – Title Transfer and Tender Advertisement

Ogema Fire Department – Town Expenses Reimbursement

Saving Account

SaskTel – Sign Installation

RM of Bengough #40 Fire Department – Proposed Boundary Changes

8

- 019/26 Zoning Bylaw**  
**Boyd//Struthers:**  
 That the Town of Ogema discuss and agree to consider the implementation of a zoning bylaw in the future.  
**Carried.**
- 020/26 Ogema Landfill – Emergency Response Plan and Operating Plan**  
**Olafson/Stewart:**  
 That the Town Council read and approve Ogema Landfill Emergency Response Plan and Operating Site Plan, and grant permission to submit these plans to the Ministry of Environment.  
**Carried.**
- 021/26 Waterworks Reports – QAQC and Emergency Response Plan**  
**Olafson/Stewart:**  
 That the Town Council read and approve Waterworks QAQC Report and Emergency Response Plan, and grant permission to submit these plans to the Water Security Agency.  
**Carried.**
- 022/26 303 Main Street – Title Transfer and Tender Advertisement**  
**Boyd/Struthers:**  
 That the Town authorize the CAO to proceed under the Tax Enforcement Act to acquire title to the property located at 303 Main Street and advertise a tender notice after obtaining title.  
**Carried.**
- 023/26 Ogema Fire Department – Town Expenses Reimbursement**  
**Boyd/ Olafson:**  
 That the Town Council review the annual expenses report for the fire department, totaling \$8,241.98 and agree to withdraw this amount from the Ogema Fire & District Department bank account as an expense’s reimbursement.  
**Carried.**
- 024/26 Saving Account**  
**Stewart/Struthers:**  
 That the Town Council authorize the CAO to open a new savings account with Radius Credit Union. This account will be used to set aside funds for future expenses.  
**Carried.**
- 025/26 SaskTel – Sign Installation**  
**Struthers/Boyd:**  
 That the Town Council review the request from SaskTel to install a portable billboard sign in the community. The Council approve the installation of the sign near the Water Tower. This approval is for a duration of 16 weeks, beginning in April 2026.  
**Carried.**
- 026/26 RM of Bengough #40 Fire Department – Proposed Boundary Changes**  
**Boyd/Stewart:**  
 The Town of Ogema discuss and propose that the highlighted area on “Schedule B” be covered by the RM of Bengough #40 Fire Association.  
**Carried.**

**ANNOUNCEMENTS:** - Next regular meeting of Town Council – Wednesday, March 11<sup>th</sup>, 2026 at 7:00 p.m.

**ADJOURN:**

**027/26 Councillor Boyd:** That this meeting adjourns 09:15 p.m.

  
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 Mayor

  
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 Chief Administrative Officer

