

AGENDA FOR THE TOWN OF OGEMA

Regular Meeting of Council

Wednesday, March 11th, 2026

At 07:00 p.m.

Ogema Library

Ogema, Saskatchewan

Call to Order:

Agenda:

Minutes:

Approval of Minutes

- Regular Meeting February 11th, 2026

Questions/Business Arising from the Minutes:

Delegation:

Financial Statements:

Statement of Financial Activities and Bank Reconciliation for the Month of February 2026.

Correspondence:

Information:

Monthly Reports -- February 2026

Water Treatment Plant

Water Bulk Sale Report

Landfill Report

RCMP -- Monthly Report

RCMP -- Investigation Theft of Power Poles

Ogema Housing -- Meeting Minutes and Financials

Ogema Housing -- Replacement of windows and siding

Discussion:

CHAOS -- Fire truck Repair Quote

Ogema Ag Society -- Sponsorship

Subdivision and Encroachment -- Block N Plan 60R03629

STAR Donation

Landfill Ground Monitoring Program -- 2026

Bylaws:

Committee Reports:

Administrator

Councillors

Approval of the Accounts:

Accounts for Approval. Cheques No. 3626 to 3629 and online payments, totaling \$46,462.81.

Old Business:

Ogema Library -- Improvement Project

United Church Purchase Offer

New Business:

RM of Key West -- TSS Grant for Zoning Bylaw

Rec Dir -- Canva Training

Scope of Work -- Road and Sidewalk Condition Assessment

SGI Grant -- Sidewalk and Speed Bumps

Transportation and Utility -- Operational Contingency Plan

Announcements:

Next Meeting -- Wednesday, April 08th, 2026 at 7:00 p.m.

Adjournment:

**Minutes of the Regular Meeting of the Council
of the Town of Ogema held Wednesday
The 11th day of March 2026
07:00 pm at Ogema Library, Ogema SK**

PRESENT: Mayor Carol Peterson presided with Councillor William Fisher, Kevin Leonard, Gordon Stewart, Nick Struthers, Kerrie Boyd, Cara Olafson and CAO Joy Christian

ABSENT:

CALL TO ORDER: A quorum being present Mayor Carol Peterson the meeting to order at 07:00 p.m.

AGENDA: Lift Station – Jetting Quote

028/26 Olafson/Stewart:
That the agenda be approved as amended.

Carried.

DELEGATION:

MINUTES:

029/26 Fisher/Leonard:
That the minutes of the regular meeting of Council held on Wednesday, February 11th, 2026 be approved as presented.

Carried.

QUESTIONS ARISING FROM MINUTES:

None.

FINANCIAL:

030/26 Olafson/Boyd:
That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending February 2026, be accepted as presented.

Carried.

CORRESPONDENCE:

Information:

- Monthly Reports – February 2026
 - Water Treatment Plant
 - Water Bulk Sale Report
 - Landfill Report
- RCMP – Monthly Report
- RCMP – Investigation Theft of Power Poles
- Ogema Housing – Meeting Minutes and Financials
- Ogema Housing – Replacement of windows and siding

Discussion:

- CHAOS – Fire truck Repair Quote
- Ogema Ag Society – Sponsorship
- Subdivision and Encroachment – Block N Plan 60R03629
- STAR Donation
- Landfill Ground Monitoring Program – 2026

031/26 CHAOS – Fire truck Repair Quote

Fisher/Struthers:

That the Town of Ogema approve the Fire Truck Service quote from Chaos Fire Service and Repair in the amount of \$1073.45.

Carried.

Councillor Olafson declared conflict of interest and left the meeting at 07:11 pm.

032/26 Ogema Ag Society – Sponsorship

Struthers/Leonard:

That the Town of Ogema agree to contribute \$350.00 to Ogema Agricultural Society for 110th Annual Ogema Fair Day.

Carried.

Councillor Olafson returned to the meeting at 07:15 pm.

033/26 Subdivision and Encroachment – Block N Plan 60R03629

Struthers/Boyd:

That the Town of Ogema discuss and approve subdivision of Block N Plan 60R03629 and encroachment on Block P Plan 101392747.

Carried.

034/26 STAR Donation

Fisher/Stewart:

That the Town of Ogema agree to donate \$ 2.00 per capita to STARS.

Carried.



035/25 Landfill Ground Monitoring Program – 2026

Boyd/Struthers:

That the Town of Ogema discuss and approve 2026 Groundwater Monitoring Program from Associated Engineering for Ogema Landfill.

Carried.

036/26 Correspondence

Leonard/Fisher:

That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

Carried.

BYLAWS:

COMMITTEE REPORTS:

Chief Administrative Officer

- 2026 Assessment notices sent out
- Budget Excel file sent to the council members for review
- Audit completed
- Landfill annual reports are submitted to the ministry
- Sent email to RM of Bengough #40 Fire Association regarding proposed boundary coverage – No response yet
- Environmental Indemnity Agreement – Email sent to SWT “On behalf of the Council, congratulations on your acquisition of Solo Italia. We are very pleased to hear about your new venture. We would appreciate learning more about your plans for the permanent expansion of the current building. Additionally, please let us know if there is any other support you require from the Council to ensure your business is successful.”
- No response.
- IIP Application submitted for Main Street Paving to compliance with Revenue Sharing Program
- Canada Community-Building Fund Infrastructure Investment Plan
- Highway Sign Ordered
- Title Transfer application sent to ISC for 303 Main St– Waiting for approval
- Culvert Cleaning – John rented steamer from Don Birg to clean culvert at Herold Wiles’s place and he also cleaned culverts at the corner of Gregory Avenue & Taylor Street on Sunday March 8/2026
- Owner missed to turn the heat @ Car Wash – Water Meter Froze and Broke – Installed New Meter -Invoice sent with new meter charges and custom work \$50.00
- Flex Glass for Notice board beside the Drop in Centre ordered
- School Playground Donation – \$2500.00 cheque will be issued – Resolution made in January 2026
- March 20/2026 – Medical Appointment office will be close
- March 26/2026 – Munisoft System Update – Office will be closed for clients from 9 to 12
- April 01/2026 – One day Enhanced Municipal Administration Training by RMAA Weyburn

Mayor Peterson

- On March 5, 2026, attended a Tree Planting session where attendees identified and marked preferred locations for new trees. And on March 10, 2026, she visited Ogema School to deliver a presentation on municipal operations to students in grades 4 through 6.

Councillor Fisher

- On February 27, 2026, he took the truck to Colonsay for repair and brought back to town on March 5, 2026. Councillor Fisher has suggested that, moving forward, we should utilize a hauling company to transport the truck to the repair shop in Colonsay, as this may be a more cost-effective option. Additionally, a new suction hose is required for the new wildland fire truck. Councillor Fisher is currently in the process of obtaining quotes for this equipment.

Councillor Leonard

- No Report

Councillor Stewart

- Culvert cleaning require at the corner of Heather Avenue and Main Street.

Councillor Boyd

- Attended Regional Park Meeting. Park is receiving 600 small trees from Sask Power.

Councillor Olafson

- No Report

Councillor Struthers

- Provided updated job description for the Recreation Director position and a monthly task list to assist with following up on the daily routine tasks associated with this role. He will be meeting with the Recreation Director next week to share this information. During the meeting, he will also outline the expectations that the Council and the Board have for this position.

ACCOUNTS FOR PAYMENT:

037/26 Fisher/Boyd:

That the accounts for approval, Cheques Accounts for Approval Cheques No. 3626 to 3629 and online payments, totaling \$46,462.81 be approved for payment.

Carried.

OLD BUSINESS: Ogema Library – Improvement Project
United Church Purchase Offer

**038/26 Ogema Library – Improvement Project
Fisher/Boyd/:**

That the Town of Ogema discuss and agree to hold current library this improvement project at this time as the council is currently evaluating alternative locations that would better fulfill the library's requirement for a larger space.

Carried.

Councillor Olafson declared conflict of interest and left the meeting at 08:40 pm.

**039/26 United Church Purchase Offer
Boyd/Fisher:**

That the Town of Ogema review and discuss Justin Lemons' Offer to Purchase the United Church facility located at 202 Baldwin Street (PT 1-2, Block 6, Plan AP755) for \$25,000.00. The Town accept this offer and agree that Justin Lemon will enter into agreement that this property will be used for Residential purpose only.

Carried.

Councillor Olafson returned to the meeting at 08:45 pm.

NEW BUSINESS: RM of Key West – TSS Grant for Zoning Bylaw
Rec Dir – Canva Training
Scope of Work – Road and Sidewalk Condition Assessment
SGI Grant – Sidewalk and Speed Bumps
Transportation and Utility – Operational Contingency Plan
Lift Station – Jetting Quote

**040/26 RM of Key West – TSS Grant for Zoning Bylaw
Boyd//Struthers:**

That the Town of Ogema discuss and agree to apply for the Targeted Sector Support (TSS) Initiative Cost-shared funding program for creating Official Community Plan and Zoning bylaw in partnership with the Rural Municipality of Key West #70; and That we agree to review the application prior to its submission to the TSS Steering Committee. Submission is contingent upon an agreement that all project costs will be shared 50-50 with the Rural Municipality of Key West #70.

Carried.

**041/26 Rec Dir – Canva Training
Fisher/Struthers:**

The Town of Ogema approve one-day Canva training session for the Recreation Director in Coronach on March 18, 2026. Also approve the registration cost of \$25.00 and travel mileage.

Carried.

**042/26 Scope of Work – Road and Sidewalk Condition Assessment
Olafson/Leonard:**

That the Town of Ogema discuss and approve Scope of Work received from Associated Engineers for the assessment of road and sidewalk Conditions.

Carried.

**043/26 SGI Grant – Sidewalk and Speed Bumps
Fisher/Olafson:**

That the Town of Ogema discuss and authorize the CAO to apply for SGI Community Grant to construct sidewalks within the community and install speed bumps on Government Road.

**Councillor Stewart voted for Sidewalk project and voted against for Speed Bumps project.
Councillor Boyd voted for Sidewalk project and voted against for Speed Bumps project.
Councillor Struthers voted for Sidewalk project and abstained from voting for Speed Bumps project.
Mayor Peterson, Councillor Fisher, Councillor Leonard and Councillor Olafson voted in favor for Sidewalk project and Speed Bump installation.**

Carried.

Councillor Fisher declared conflict of interest and left the meeting at 09:18 pm.

044/26 Transportation and Utility – Operational Contingency Plan

Boyd/ Olafson:

The Town Council discuss and agree that Councillor Fisher will job shadow the Town Foreman to gain knowledge of the day-to-day operations of the Town Foreman, including, but not limited to, the water treatment plant and wastewater distribution system, landfill, transportation, and maintenance. This knowledge will be used to train seasonal, summer, and temporary relief workers, when needed. The Council set\$ 20.00/hour remuneration per hour for this task.

Carried.

Councillor Fisher returned to the meeting at 09:32 pm.

045/26 Sewer Jetting – Quote

Fisher/Stewart:

The Town of Ogema approve sewer jetting quote from Roto-Rooter for 3,500 ft jet flush from the Main St. to the lift station.

Carried.

ANNOUNCEMENTS: - Next regular meeting of Town Council – Wednesday, April 08th, 2026 at 7:00 p.m.

ADJOURN:

046/26 Councillor Fisher: That this meeting adjourns 09:35 p.m.



Mayor



Chief Administrative Officer

