

AGENDA FOR THE TOWN OF OGEMA

Regular Meeting of Council

Wednesday, November 12th, 2025

At 07:00 p.m.

Ogema Library

Ogema, Saskatchewan

Call to Order: Public Disclosure Statements – Annual Submission

Agenda:

Minutes: Approval of Minutes
- Regular Meeting October 08th, 2025

Questions/Business Arising from the Minutes:

Delegation:

Financial Statements: Statement of Financial Activities and Bank Reconciliation for the Month of October 2025.

Correspondence:

Information: Monthly Reports -- October 2025
Water Treatment Plant
Water Bulk Sale Report
Landfill Report
Letter from RM of Key West #70 and Response from the Town
Ogema Housing Corp. – Financial Report (Sep 2025)
RCMP – Monthly Report
SK Recycle – Phase 2

Discussion: Building Inspector Appointment
Fire Department – Annual Contribution for Major Expenses
United Church Purchase Offer – Reconsideration

Bylaws:

Committee Reports: Administrator
Councillors

Approval of the Accounts: Accounts for Approval. Cheques No. 3527 to 3544 and online payments, totaling \$76,589.23.

Old Business: RM of Excel #71 Fire Association – Area Coverage for Firefighting Services

New Business: Building Permit – Block B, Plan 10139546
Appointments & Committees – 2026
Council – Meetings 2026
Council – Remuneration & Mileage
Custom Work – Rates for 2026
Fire Dept. – Volunteers
Fire Dept. – Remuneration

Announcements: Next Meeting – Wednesday, December 10th, 2025 at 7:00 p.m.

Adjournment:

**Minutes of the Regular Meeting of the Council
of the Town of Ogema held Wednesday
The 12th day of November 2025
07:00 pm at Ogema Library, Ogema SK**

PRESENT: Mayor Carol Peterson presided with Councillor William Fisher, Gordon Stewart, Nick Struthers, Cara Olafson, Kerrie Boyd and CAO Joy Christian

ABSENT: Councillor Kevin Leonard

CALL TO ORDER: A quorum being present Mayor Carol Peterson the meeting to order at 07:02 p.m.

Mayor Carol Peterson & Councillors William Fisher, Gordon Stewart, Cara Olafson, Kerri Boyd and Nick Struthers all completed and signed the Annual Public Disclosure Statements as Elected Officials.

AGENDA:

145/25 Boyd/Fisher:
That the agenda be approved as presented.

Carried.

DELEGATION:

MINUTES:

146/25 Olafson/Boyd:
That the minutes of the regular meeting of Council held on Wednesday, October 08th, 2025 be approved as presented.

Carried.

QUESTIONS ARISING FROM MINUTES:

None.

FINANCIAL:

147/25 Boyd/Olafson:
That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending **October** 2025, be accepted as presented.

Carried.

CORRESPONDENCE:

Information:

- Monthly Reports – October 2025
 - Water Treatment Plant
 - Water Bulk Sale Report
 - Landfill Report
- Letter from RM of Key West #70 and Response from the Town
- Ogema Housing Corp. – Financial Report (Sep 2025)
- RCMP – Monthly Report
- SK Recycle – Phase 2

Discussion:

- Building Inspector Appointment
 - Table to next meeting
- Fire Department – Annual Contribution for Major Expenses
 - All fire department revenue going into a separate bank account is sufficient for now.
- United Church Purchase Offer – Reconsideration

Councillor Cara Olafson declared the conflict of interest and left the meeting at 07:52 pm.

**148/25 United Church Purchase Offer – Reconsideration
Struthers/Stewart:**

That the Town of Ogema review Justin Lemons' request to reconsider the Offer to Purchase the United Church facility located at 202 Baldwin Street for \$25,000.00. The Town Council will make decision on this at the next council meeting.

Carried.

Councillor Cara Olafson returned to the meeting at 08:00 pm.

**149/25 Correspondence
Olafson/Boyd:**

That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

Carried.

BYLAWS:



COMMITTEE REPORTS:

Chief Administrative Officer

- Signed a contract with School Division for Snow Cleaning 2025-2026
- Working with SakTel to have 100% reimbursement for Power and Energy bills for Water Tower
- SK Recycle – Phase 2 – Webinar on Nov 13 @ 2pm
- Landfill Hours Changed
- Fire hydrants, Gutters and culverts cleaned
- Alley and Potholes are done
- Dave – Moved gravel off the street and leveled the student parking area
- Annual Fire extinguisher maintenance completed
- One Stop was informed to clean back alley – completed
- Taking full days off on Nov 21&27/2025 – Half day off on Nov 28/2025
- Attending an online bylaw training on Dec 1/2/8/9 & 15/2025 – The office will be closed for the residents.
- Dec 19/2025 @ 5:30 – A Potluck Christmas party will be held at Councillor Fisher's house.

Mayor Peterson

- On October 9th, Councillor Nick Struthers and I met with Carmen and discussed the work process related to funding applications and financial reporting to committees.

Councillor Fisher

- No Report

Councillor Leonard

- No Report

Councillor Stewart

- Fire hydrants must be cleaned throughout the town. Carmen must put up posters about events/activities taking place in the town.

Councillor Boyd

- No Report

Councillor Olafson

- We should budget for new Christmas lights for next year.

Councillor Struthers

- No Report

ACCOUNTS FOR PAYMENT:

150/25

Struthers/Stewart:

That the accounts for approval, Cheques Accounts for Approval Cheques No. 3527 to 3544 and online payments, totaling \$76,589.23 be approved for payment.

Carried.

OLD BUSINESS:

RM of Excel #71 Fire Association – Area Coverage for Firefighting Services

- Councillor Struthers will seek views of fire volunteers on this matter. Table to next meeting.

NEW BUSINESS:

Building Permit – Block B, Plan 10139546
Appointments & Committees – 2026
Council – Meetings 2026
Council – Remuneration & Mileage
Custom Work – Rates for 2026
Fire Dept. – Volunteers
Fire Dept. – Remuneration

Councillor Fisher declared the conflict of interest and left the meeting at 09:08 pm.

151/25 Building Permit – Block B, Plan 10139546

Struthers/Stewart:

That the Town of Ogema approve building permit for construction of storage shed on Block B Plan 10139546 (202 Government Road).

Carried.

Councillor Fisher returned to the meeting at 09:11 pm.

152/25 **Appointments & Committees – 2026**

Boyd/Olafson:

That the following list is the appointments for 2026 year;

Deputy Mayor.....	William Fisher
Chief Administrative Officer	Joy Christian
Auditors.....	Dudley & Company
Board of Revision.....	Western Municipal Consulting Ltd.
Bylaw Enforcement Officer.....	Town Administrator
Cemetery, Landfill & Property.....	Cara Olafson & Nick Struthers
Committees: Recreation/Park, Police, Fire.....	William Fisher & Kerrie Boyd
Fire Chief.....	William Fisher
Deputy Fire Chief.....	Nick Struthers
Designated Officers for Nuisance Bylaw.....	Each Councillor
E.M.O. Coordinator.....	Cody Nagy
Equipment Committee.....	Council as a Whole
Finance Committee.....	Council as a Whole
Financial Institution.....	Radius Credit Union – Ogema Branch
Local Assessor.....	Town CAO
Local Regional Library.....	Donna Hartley, Judy Grier, Carissa Kohut, Jenaya Holland, Niki Nagy, Nicole McCracken, Carol Powers, Amanda Powers, Carole Augereau
Ogema Housing Corp Reps.....	Rob Scott, Shelley Hartley, Garnet Eden, Charity Mannes, Heather Dunn-Kinsman
Ogema Regional Park Authority Reps.....	Kyle Leonard, Barb Caird, Stuart Leonard, Kara Leonard-Schmidt, Lucianne McKague & Kerrie Boyd
ORCA Rec Dir Oversight Committee.....	Stuart Leonard, Charity Mannes, William Fisher, Kerrie Boyd, Lucianne McKague
Personnel / Employee committee.....	Carol Peterson & Kerri Boyd
Pest Control Officer.....	Gary Taylor
Returning Officer.....	Town CAO
Solicitors.....	TTH Law Firm
Southeast Regional Library.....	Donna Hartley
Street Lights, Water, Sewer, Streets & Sidewalks.....	Kevin Leonard & Gordon Stewart

Carried.

153/25 **Council – Meetings 2026**

Struthers/Boyd:

That the regular meetings of the Town of Ogema council will be held on the second (2nd) Wednesday of each month @ 07:00 pm at the Ogema Library.

Carried.

154/25 **Council – Remuneration & Mileage**

Boyd/Stewart:

That the Council of the Town of Ogema Remuneration be set as follows for 2026:

- \$200.00 for Council Meetings
- \$250.00 for Mayor Supervision of Office
- \$250.00 for other Municipal Business & conventions per day plus out of pocket expenses.
- Mileage is set @ \$0.70 cents/km for Council & Administrator.

Carried.

155/25 Custom Work – Rates for 2026

Fisher/Boyd:

That the custom work rates be set as follows for 2026;

Tractor and Snow Plow	\$175.00 per hour
Tractor and Mower	\$175.00 per hour
Tractor and Front-End Loader	\$175.00 per hour
Maintenance Person	\$ 50.00 per hour
Assistant	\$ 45.00 per hour
Rate for Sewer Clean Up:	Blockage on Property – \$75.00/hr
	After hours and weekend calls – \$150.00 flat charges

This being with a minimum charge of \$50.00/hr for any work done by the Town of Ogema.

Carried.

156/25 Fire Dept. – Volunteers

Boyd/Struthers:

That we appoint the following as fire department volunteers for 2026.

Fire Chief – William Fisher Deputy Fire Chief – Nick Struthers

Firefighters –

Adam Krentz	Barry Hingtgen	Brian Knudson	Brian Schwindt	Boyd Holland
Codie Nagy	Colin Klemenz	Cory Mooney	David Hartley	Derrick Deringer
Don Birg	Dwayne Gosling	Gordon Stewart	Jonathan Johnston	John Weikum
Keith Bacon	Ken Klemenz	Kevin Leonard	Kyle Leonard	Mark Mellon
Marko Demichele	Ryan McKerricher	Stuart Leonard	Ted Struthers	Travis Leonard
Trevor Johnson	Troy Tandler	Braden Mellon	Calvin Peterson	Caylin Kingwill
Garnet Eden	Jenna Peterson	Kevin McKague	Ross David	Russell Pilling
Terrence Peterson	Wayne Peterson	Mackenzie Warren	Tracy Eden	Mark Klemenz
Dalton Lemon	Gavin Schwindt.			

Carried.

157/25 Fire Dept. – Remuneration

Boyd/Fisher:

That the fire remuneration be set as follows for 2026:

- Fire Chief – \$30.00 per hour and \$20.00 for practice
- Firemen – \$20.00 per hour fire and \$15.00 for practice
- Mileage for firefighters @ \$.70/km

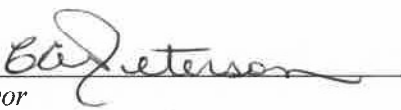
Each Firefighters will be provided a tracking sheet to keep record for all attended fire calls and mileage. Tracking sheet to be submitted to the town office by December 15th of each year.

Carried.

ANNOUNCEMENTS: - Next regular meeting of Town Council – Wednesday, December 10th, 2025 at 7:00 p.m.

ADJOURN:

158/25 Councillor Fisher: That this meeting adjourns 09:20 p.m.


Mayor


Chief Administrative Officer

