

AGENDA FOR THE TOWN OF OGEMA

Regular Meeting of Council

Wednesday, August 13th, 2025

At 07:00 p.m.

Ogema Library

Ogema, Saskatchewan

Call to Order:

Agenda:

Minutes:

Approval of Minutes

- Regular Meeting July 09th, 2025

Questions/Business Arising from the Minutes:

Delegation:

Financial Statements:

Statement of Financial Activities and Bank Reconciliation for the Month of July 2025.

Correspondence:

Information:

Monthly Reports – July 2025

Water Treatment Plant

Water Bulk Sale Report

Landfill Report

RCMP – Monthly Report

Discussion:

Memorandum of Agreement – Bengough and RM #40 Fire Association

Ogema Housing Authority – Sidewalk Repair Quotes

Proposal for Main Street – Failed Structure Rehabilitation

Old Fire Hall – Disconnection of Sask Power Service

STAR – Donation Request

Bylaws:

Committee Reports:

Administrator

Councillors

Approval of the Accounts:

Accounts for Approval. Cheques No. 3486 to 3502 and online payments, totaling \$ 86,921.92.

Old Business:

R.M. of Key West #70 – Joint Venture Library Facility Agreement

Fire Truck – Storage Location and Upgrades

Rec Dir – Funding

Ogema Fire Department – Ogema Board Agreement

SK Recycle – Curbside Recycle Pick Up

New Business:

Ogema & District Fire Dept – Bank Account

Capital Reserve – Fire Department and Main Street Re-Surfacing

Fence Permit – 301 Main Street

Tender Application – 117 Frederick and 202 Baldwin Street

Announcements:

Next Meeting – Wednesday, September 10th, 2025 at 7:00 p.m.

Adjournment:

2.

**Minutes of the Regular Meeting of the Council
of the Town of Ogema held Wednesday
The 13th day of August 2025
07:00 pm at Ogema Library, Ogema SK**

PRESENT: Mayor Carol Peterson presided with Councillor William Fisher, Kevin Leonard, Gordon Stewart, Cara Olafson, Kerrie Boyd and CAO Joy Christian

ABSENT: Councillor Nick Struthers

CALL TO ORDER: A quorum being present Mayor Carol Peterson the meeting to order at 07:02 p.m.

AGENDA: Fire Truck Storage – Garage Package Quote

093/25 Fisher/Leonard:
That the agenda be approved as amended.

Carried.

DELEGATION:

MINUTES:

094/25 Olafson/Boyd:
That the minutes of the regular meeting of Council held on Wednesday, July 09th, 2025 be approved as presented.

Carried.

QUESTIONS ARISING FROM MINUTES:
None.

FINANCIAL:

095/25 Boyd/Leonard:
That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending July 2025, be accepted as presented.

Carried.

CORRESPONDENCE:

Information:

- Monthly Reports – July 2025
 - Water Treatment Plant
 - Water Bulk Sale Report
 - Landfill Report
- RCMP – Monthly Report

Discussion:

- Memorandum of Agreement – Bengough and RM #40 Fire Association
 - Table to Next Meeting
- Ogema Housing Authority – Sidewalk Repair Quotes
- Proposal for Main Street – Failed Structure Rehabilitation
- Old Fire Hall – Disconnection of Sask Power Service
- STAR – Donation Request

096/25 Ogema Housing Authority – Sidewalk Repair Quotes

Boyd/Stewart:

That the Town of Ogema discuss and accept the sidewalk repair quote from NK Customs for 302 & 304 Baldwin Street and 205 Bradley Street locations.

Carried.

097/25 Proposal for Main Street – Failed Structure Rehabilitation

Fisher/Leonard:

That the Town of Ogema discuss and accept quote received from WSP to investigate the cause of the cracks on Main Street.

Carried.

098/25 Old Fire Hall – Disconnection of Sask Power Service

Fisher/Boyd:

That the Town of Ogema discuss and agree to disconnect Saskpower service at the old fire hall.

Carried.

099/25 STAR – Donation Request

Fisher/Stewart:

That the Town of Ogema agree to donate \$ 2.00 per capita to STARS.

Carried.

100/25 Correspondence

Leonard/Boyd:

That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

Carried.

BYLAWS:

COMMITTEE REPORTS:

Chief Administrative Officer

- Tax Notice/Water Bills/ overdue notices sent out
- Landfill – Don hauled dirt from lagoon lift station
- KGS is preparing new town utility map
- Traffic Bylaw provided to all council members for review to approve during next meeting
- Sasktel will be installing air condition system at Water Tower storage 17 Sep 25
- Dog Tags will be distributed to the Ogema Residents to access the Landfill free of charge
- Town Office will be closed on August 19/2025 -- Attending Case Management in Estevan

Mayor Peterson

- No Report

Councillor Fisher

- No Report

Councillor Leonard

- No Report

Councillor Stewart

- All gutters near the sidewalks must be cleaned so that water can flow easily.

Councillor Boyd

- No Report

Councillor Olafson

- No Report

Councillor Struthers

- No Report

ACCOUNTS FOR PAYMENT:

101/25

Boyd/Olafson:

That the accounts for approval, Cheques Accounts for Approval Cheques No. 3486 to 3502 and online payments, totaling \$86,921.92 be approved for payment.

Carried.

OLD BUSINESS:

R.M. of Key West #70 – Joint Venture Library Facility Agreement
Fire Truck – Storage Location and Upgrades
Rec Dir Funding
Ogema Fire Department – Ogema Board Agreement
SK Recycle – Curbside Recycle Pick Up

102/25

R.M. of Key West #70 – Joint Venture Library Facility Agreement

Boyd/Stewart:

That the Town of Ogema discuss and agree to maintain the current library location at 117 Main Street. As a result, no changes are required to the Joint Venture Library Facility Agreement, dated June 2002.

Carried.

103/25

Fire Truck – Storage Location and Upgrades

Fisher/Stewart:

That the Town of Ogema discuss and approve quote received from Ken Klemenz Carpentry to construct storage garage for the Fire truck. This quote will be sent out to RM of Key West to share 50% construction cost of it.

Carried.

104/25

Rec Dir Funding

Olafson/Boyd:

That the Town of Ogema discuss and accept an annual contribution in the amount of \$12,500.00 for the Rec Dir position, effective January 2026.

Carried.

105/25

Ogema Fire Department – Ogema Board Agreement

Boyd/Fisher:

That the Town of Ogema discuss and agree not to enter into a formal agreement at this time for the purpose of the creating a board to be known as the “Key West & Ogema Fire Board. There will be no changes to the existing agreement to provide fire services to the RM of Key West#70.

Carried.

8

106/25 SK Recycle – Curbside Recycle Pick Up

Boyd/Olafson:

That the Town of Ogema discuss and agree to sign an agreement with SK Recycle to provide household recycling services beginning February 01, 2028.

Carried.

NEW BUSINESS: Ogema & District Fire Dept – Bank Account
Capital Reserve – Fire Department and Main Street Re-Surfacing
Fence Permit – 301 Main Street
Tender Application – 117 Frederick and 202 Baldwin Street

107/25 Ogema & District Fire Dept – Bank Account

Boyd/Fisher:

That the Town of Ogema discuss and agree to reactivate the Ogema & District Fire Department bank account at Radius Credit Union. Fire Chief William Fisher, Deputy Fire Chief Nick Struthers and the Town CAO will be given signing authority for this account.

Carried.

108/25 Capital Reserve – Fire Department and Main Street Re-Surfacing

Boyd/Leonard:

That the Town of Ogema discuss and agree to open a new savings account at Radius Credit Union. The Town CAO is authorized to connect with Radius Credit Union to explore different investment return options for this account. The Town CAO is also authorized to deposit \$1,000.00 or more into this new savings account and the Ogema & District Fire Department bank account each month, depending on available funds from the chequing account. These funds will be used to cover Fire Department capital expenditures, costs of Main Street reconstruction, capital improvements to assets, and non-annual repairs and replacements.

Carried.

109/25 Fence Permit – 301 Main Street

Boyd/Stewart:

That the Town of Ogema approve the building permit to construct fence on 301 Main Street.

Carried.

110/25 Tender Application – 117 Frederick and 202 Baldwin Street

Olafson/Boyd:

That the Town of Ogema discuss and agree to advertise tender notices for 117 Frederick Street and 202 Baldwin Street Properties. The Town Council also agree to set minimum bid price at \$10,000.00 for 117 Frederick Street and \$30,000.00 for 202 Baldwin Street Property.

Carried.

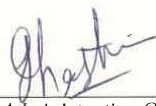
ANNOUNCEMENTS: - Next regular meeting of Town Council – Wednesday, September 10th, 2025 at 7:00 p.m.

ADJOURN:

111/25 Fisher: That this meeting adjourns 08:10 p.m.



Mayor



Chief Administrative Officer

