

AGENDA FOR THE TOWN OF OGEMA

Regular Meeting of Council

Wednesday, October 8th, 2025

At 07:00 p.m.

Ogema Library

Ogema, Saskatchewan

Call to Order:

Agenda:

Minutes: Approval of Minutes
- Regular Meeting September 10th, 2025

Questions/Business Arising from the Minutes:

Delegation: Jackie Kaiser – Associated Environmental Consultants Inc.

Financial Statements: Statement of Financial Activities and Bank Reconciliation for the Month of September 2025.

Correspondence:

Information: Monthly Reports – September 2025
Water Treatment Plant
Water Bulk Sale Report
Landfill Report
RCMP – Monthly Report

Discussion: Community Calendar Committee – Annual Advertisement
Fire Truck – Repair Quote
Letter from CUPW – Canada Post Mandate Review
Memorial Site – Bradley Street
Ogema Community Auction – Donation Request
Purchase Offer – Lots 1-2, Block 22, Plan 60R14254
Lot 5, Block 20A, Plan FC5086
R.M of Key West #70 – Street Grading Contract
Sewer Installation Invoice – 204 Alfred Street
United Church – Purchase Offer

Bylaws:

Committee Reports: Administrator
Councillors

Approval of the Accounts: Accounts for Approval. Cheques No. 3519 to 3526 and online payments, totaling \$43,659.46.

Old Business: RM of Excel #71 Fire Association – Area Coverage for Firefighting Services

New Business:

Announcements: Next Meeting – Wednesday, November 12th, 2025 at 7:00 p.m.

Adjournment:



**Minutes of the Regular Meeting of the Council
of the Town of Ogema held Wednesday
The 08th day of October 2025
07:00 pm at Ogema Library, Ogema SK**

PRESENT: Mayor Carol Peterson presided with Councillor William Fisher, Kevin Leonard, Gordon Stewart, Nick Struthers, Cara Olafson, and CAO Joy Christian

ABSENT: Councillor Kerrie Boyd

CALL TO ORDER: A quorum being present Mayor Carol Peterson the meeting to order at 07:00 p.m.

AGENDA: Rec Dir – Office Laptop Purchase

129/25 Struthers/Fisher:
That the agenda be approved as amended.

Carried.

DELEGATION: Jackie Kaiser – Associated Environmental Consultants Inc.

Jackie Kaiser from Associated Environmental Consultants Inc. virtually attended the council meeting on October 8, 2025, from 7:01 PM to 7:10 PM.

Jackie confirmed that the D&R Plan is ready for submission. During the submission process, Associated Environmental Consultants Inc. will request that the Ministry allow the Ogema Landfill site to remain operational for an additional 15 to 20 years. The Ministry might reduce this timeframe to 5-7 years.

Regarding the CHIF grant application, the submission deadline is November 28, 2025. This timeline does not provide sufficient time for the Town to prepare an application. Therefore, we plan to apply during the next intake in 2027. This grant could potentially be utilized for progressive closure initiatives. The Town Council's directive is to keep the landfill active for as long as feasible.

MINUTES:

130/25 Olafson/Leonard:
That the minutes of the regular meeting of Council held on Wednesday, September 10th, 2025 be approved as presented.

Carried.

QUESTIONS ARISING FROM MINUTES:
None.

FINANCIAL:

131/25 Fisher/Stewart:
That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending September 2025, be accepted as presented.

Carried.

CORRESPONDENCE:

Information:

- Monthly Reports – September 2025
 - Water Treatment Plant
 - Water Bulk Sale Report
 - Landfill Report
- RCMP – Monthly Report

Discussion:

- Community Calendar Committee – Annual Advertisement
- Fire Truck – Repair Quote
- Letter from CUPW – Canada Post Mandate Review
 - Abstain from participating
- Memorial Site – Bradley Street
- Ogema Community Auction – Donation Request
- Purchase Offer – Lots 1-2, Block 22, Plan 60R14254 & Lot 5, Block 20A, Plan FC5086
- R.M of Key West #70 – Street Grading Contract
- Sewer Installation Invoice – 204 Alfred Street
- United Church – Purchase Offer

**132/25 Community Calendar Committee – Annual Advertisement
Stewart/Struthers:**

That the Town of Ogema agree to advertise small 4cm x 2cm advertisement in the Ogema Regional Park Community Calendar at a cost of \$25.00 for 2026.



Carried.

133/25 Fire Truck – Repair Quote

Fisher/Struthers:

That the Town of Ogema approve the Fire Truck Service quote from Chaos Fire Service and Repair in the amount of \$4609.79.

Carried.

134/25 Letter from CUPW – Canada Post Mandate Review

Fisher/Leonard:

That the Town of Ogema discuss and agree to abstain from participating in the CUPW agreement.

Carried.

135/25 Memorial Site – Bradley Street

Fisher/Leonard:

That the Town of Ogema discuss and agree that memorial items are located on private property and are outside the Town's jurisdiction. Therefore, the Town of Ogema is unable to take any action regarding these items.

Carried.

136/25 Ogema Community Auction – Donation Request

Fisher/Leonard:

That the Town of Ogema agree to donate a total of \$200.00 in the form of gift cards. This donation will include one \$50.00 gift card from each of the following local businesses: Bud's BBQ, Ogema Foods, Ogema Co-Op, and Solo Italian Pizza.

Carried.

137/25 Purchase Offer – Lots 1-2, Block 22, Plan 60R14254 & Lot 5, Block 20A, Plan FC5086

Fisher/Leonard:

That the Town of Ogema review Elite Ag's Offer to Purchase for Lots 1-2, Block 22, Plan 60R14254, and Lot 5, Block 20A, Plan FC5086. After careful consideration, the Council decide to sell these lots for \$15,000, plus applicable taxes.

Carried.

138/25 R.M of Key West #70 – Street Grading Contract

Struthers/Leonard:

The Town of Ogema discuss and agree to enter into an agreement for street grading services, to be provided by the R.M. of Key West #70, at a cost of \$65.00 per hour.

Carried.

139/25 Sewer Installation Invoice – 204 Alfred Street

Fisher/Leonard:

That the Town of Ogema discuss and agree that the sewer repair expenses at 204 Alfred Street will be split equally between the homeowner (Tom Mead) and the Town of Ogema.

Carried.

Councillor Cara Olafson declared the conflict of interest and left the meeting at 07:50 pm.

140/25 United Church – Purchase Offer

Fisher/Leonard:

That the Town of Ogema review Justin Lemons' Offer to Purchase United Church facility located at 202 Baldwin Street. After careful consideration, the Council decide to sell this property for \$35,000.

Carried.

Councillor Cara Olafson returned to the meeting at 07:55 pm.

141/25 Correspondence

Fisher/Leonard:

That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

Carried.

BYLAWS:

COMMITTEE REPORTS:

Chief Administrative Officer

- Q3 Water Bills issued for
- Chareena Stellick signed a contract – Bi-weekly payments to cover an overdue utility account
- Don has started working on lagoon riprap
- Dog complaint received – Letter sent to Arlene McIvor (201 Prospect Ave)
- Title transfer completed – 117 Frederick Street
- R.M of Bengough #40 – Town Council's suggestion will be discussed at the next meeting
- Snow Removal contract signed with SE Corner School Division for 2025/2026 - \$200.00/hr
- Train Station Water shut off and winterized
- Gravel Installed – Covering Half of the town

Mayor Peterson

- No Report

Councillor Fisher

- No Report

Councillor Leonard

- No Report

Councillor Stewart

- Snow is not piled on sidewalks or boulevards. All snow should be pushed to the south side of the school and the north side of the driveway.

Councillor Boyd

- No Report

Councillor Olafson

- No Report

Councillor Struthers

- I would like to arrange a meeting with the Recreation Director to follow up on a few items such as the recent email regarding the funding application, church usage, and financial reports. Mayor Peterson and Councillor Struthers will meet with Rec Dir at 9:15 am on Thursday October 09/2025.

ACCOUNTS FOR PAYMENT:

142/25

Stewart/Fisher:

That the accounts for approval, Cheques Accounts for Approval Cheques No. 3519 to 3526 and online payments, totaling \$43,659.46 be approved for payment.

Carried.

OLD BUSINESS:

RM of Excel #71 Fire Association – Area Coverage for Firefighting Services

- Town CAO has shared this information with the RM of Key West #70, as they are an active partner in providing firefighting services. The town Council will await their feedback on this matter.

NEW BUSINESS:

Rec Dir – Office Laptop Purchase

143/25

Rec Dir – Office Laptop Purchase

Leonard/Olafson:

That the Town of Ogema discuss and agree that current office laptop has been successfully repaired and updated with a new operating system. Therefore, the purchase of a new laptop is no longer necessary.

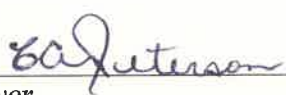
Carried.

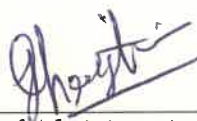
ANNOUNCEMENTS: - Next regular meeting of Town Council – Wednesday, November 12th, 2025 at 7:00 p.m.

ADJOURN:

144/25

Councillor Fisher: That this meeting adjourns 08:30 p.m.


Mayor


Chief Administrative Officer

