

AGENDA FOR THE TOWN OF OGEMA

Regular Meeting of Council

Wednesday, July 08th, 2026

At 07:00 p.m.

Ogema Library

Ogema, Saskatchewan

Call to Order:

Agenda:

Minutes: Approval of Minutes
- Regular Meeting June 11th, 2026

Questions/Business Arising from the Minutes:

Delegation: Representatives from the Assiniboia Municipal Airport Authority Board
Andy Acton – Deep South Animal Clinic
Rodney Stapleton – Sidewalk Construction

Financial Statements: Statement of Financial Activities and Bank Reconciliation for the Month of June 2026.

Correspondence:

Information: Monthly Reports – June 2026
Water Treatment Plant
Landfill Report
Bulk Water Sale
RCMP – Monthly Report
Project Information Sheet – Highway 13
Quote – Curbside Garbage Pick Up and Transfer Station
SaskTel – Smart Water Meter

Discussion: Deep South Animal Clinic – Tree Removal Request
Sidewalk Construction – 204 Baldwin Street

Bylaws: Bylaw No. 2026-02 – Golf Cart Bylaw
Bylaw No. 2026-04 – Fire Control Bylaw – Amendment

Committee Reports: Administrator
Councillors

Approval of the Accounts: Accounts for Approval. Cheques No. 3685 to 3709 and online payments, totaling \$88,234.80.

Old Business:

New Business: Waterworks Rate policy – 2025
Fence Permit – Lot 20-22, Block 11, Plan BA1993

Announcements: Next Meeting – Wednesday, August 12th, 2026 at 7:00 p.m.

Adjournment:

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**Minutes of the Regular Meeting of the Council
of the Town of Ogema held Thursday
The 08th day of July 2026
07:00 pm at Ogema Library, Ogema SK**

PRESENT: Mayor Carol Peterson presided with Councillor William Fisher, Kevin Leonard, Gordon Stewart, Nick Struthers, Kerrie Boyd, Cara Olafson and CAO Joy Christian

ABSENT:

CALL TO ORDER: A quorum being present Mayor Carol Peterson the meeting to order at 07:00 p.m.

AGENDA: Fence Permit – Lot 2-3, Block 6, Plan AP755 (204 Baldwin St)

093/26 Leonard/Boyd:
That the agenda be approved as amended.

Carried.

DELEGATION: Representatives from the Assiniboia Municipal Airport Authority Board
Andy Acton – Deep South Animal Clinic
Rodney Stapleton – Sidewalk Construction
Fence Permit – Lot 2-3, Block 6, Plan AP755

Renaud Bissonnate from Assiniboia Municipal Airport Authority (AMAA) was in the meeting at 07:00 pm. He provided information about The Assiniboia Municipal Airport Authority (AMAA)—a joint authority between the Town of Assiniboia, RM of Lake of The Rivers No. 72, and RM of Stonehenge No. 73—completed several infrastructure upgrades in 2025. These included updating the Automated Weather Observation System (AWOS), servicing the Non-Directional Beacon and runway lights, and commissioning an All North Consultants engineering report with geotechnical, soil, and runway testing by Ground Engineering. Additionally, AMAA contracted JetPro to install a GPS Instrument Approach and Departure Procedures System, enabling emergency services like the Air Ambulance and STARS to land in low-visibility conditions at the taxiway and ambulance transfer area. In 2026, the AMAA is working to extend the runway by 1,000 feet (from 2,950 feet), seal cracks, and resurface the entire runway with new asphalt. Future plans include upgrading runway lighting, installing a new fuel system, and developing additional hangars. To support these runway efforts, the AMAA secured \$275,000 in provincial Community Airport Partnership (CAP) funding toward the project's estimated \$715,000 total cost. To help fund the remaining balance and sustain this critical infrastructure, we request a municipal contribution of \$10.00 per capita annually for the next five years. He left the meeting at 07:25 pm.

Andy Acton and Jasmin Paulson – Deep South Animal Clinic
Andy Acton and Jasmine Paulson of Deep South Animal Clinic were at the meeting at 7:28 AM. Andy Acton explained their plans to expand the building. After consulting with a professional veterinary architect, the clinic project has been expanded. To meet the required building size, they have divided a few feet of their personal property (Parcel N) to connect it to Parcel P. Additionally, they have applied to develop Parcel Q (garden and garage) as a separate lot with the potential for future sale to a veterinary practice partnership. To provide access and parking behind the clinic, they will need to develop portions of the southern end of Parcel N (now Parcel Q). Drainage will be managed during landscaping, possibly by extending the existing shallow ditch on Lot Q to the west to allow for water pumping. To provide the necessary access to the backyard from Alfred Street, they request permission to move the existing access point slightly north. Also this may require to remove three or four trees on Alfred Street, as the other western approach often becomes blocked by snow during winter storms. They left the meeting at 7:38 p.m.

Rodney Stapleton – Sidewalk Construction
Rodney Stapleton was at the meeting at 7:40 PM. The sidewalk at his home is significantly lower than the town pedestrian sidewalk. To fix this, he wants to officially propose installing a concrete ramp on his property, which may require installing rebar in the town sidewalk. He is seeking permission to repair the damaged section of the town sidewalk near his property and install a connecting concrete ramp to improve pedestrian safety and accessibility. He also stated that he will cover the entire cost of the replacement. He left the meeting at 07:46 pm.

MINUTES:

094/26 Boyd/Fisher:
That the minutes of the regular meeting of Council held on Wednesday, June 11th, 2026 be approved as presented.

Carried.

QUESTIONS ARISING FROM MINUTES:

None.

FINANCIAL:

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095/26 Struthers/Olafson:

That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending June 2026, be accepted as presented.

Carried.

CORRESPONDENCE:

Information:

- Monthly Reports – June 2026
 - Water Treatment Plant
 - Landfill Report
- RCMP – Monthly Report
- Project Information Sheet – Highway 13
- Quote – Curbside Garbage Pick Up and Transfer Station
- SaskTel – Smart Water Meter

Discussion:

- Deep South Animal Clinic – Tree Removal Request
- Sidewalk Construction – 204 Baldwin Street

096/26 Deep South Animal Clinic – Tree Removal Request

Leonard/Olafson:

That the Town of Ogema discuss and approve the tree removal request for the Deep South Clinic building expansion at the owner's expense.

Carried.

097/26 Sidewalk Construction – 204 Baldwin Street

Struthers/Fisher:

The Town of Ogema review the request to construct the sidewalk on 204 Baldwin Street adjoining to the town sidewalk and approve request at the owner's expense. Sidewalk must be at the same elevation.

Carried.

098/26 Correspondence

Fisher/Leonard:

That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

Carried.

BYLAWS: Golf Cart Bylaw 2026-02

099/26 1st Reading

Fisher/Leonard:

That Bylaw No. 2026-02 – To Regulate The Operation Of Golf Carts Within The Limits Of The Town Of Ogema, be read first time.

Carried.

100/26 2nd Reading

Leonard/Olafson:

That Bylaw No. 2026-02 be read second time.

Carried.

101/26 3rd Reading

That Bylaw No. 2026-02 be read a third time at this meeting.

Carried Unanimously.

102/26 Final Reading

Struthers/Olafson:

That Bylaw No. 2026-02 being A Bylaw to Regulate the Operation of Golf Carts Within the Limits of The Town of Ogema and shall come into force and take effect upon approval by Saskatchewan Government Insurance (SGI).

Carried.

Fire Control Bylaw 2026-04

103/26 1st Reading

Leonard/Fisher:

That Bylaw No. 2026-04 – a bylaw to amend bylaw no.- 2026-03 known as the fire control bylaw.

Carried.

104/26 2nd Reading

Stewart/Leonard:

That Bylaw No. 2026-04 be read second time.

Carried.

105/26 3rd Reading

That Bylaw No. 2026-04 be read a third time at this meeting.

Carried Unanimously.

106/26 Final Reading

Fisher/Boyd:

That Bylaw No. 2026-04 being a bylaw to amend bylaw no.- 2026-03 known as the fire control bylaw.

Carried.

COMMITTEE REPORTS:

Chief Administrative Officer

- Water Bill Issued.
- Annual landfill reports were submitted to the Ministry and related issues were resolved.
- Bought culvert from RM of Key West and Don Birg will install that at the back alley on Main Street.
- Tristan Berer has been hired as an assistant town foreman.
- Summer students could not be hired due to late applications and shortened work weeks commitments.
- Ogema Library Improvement Project – No updates from the library.
- Contacted the RM of Key West for street grading – this work will be done before fair day – park entrances, Main Street, bus routes, Prospect Avenue are priority. There will be a minimum charge of 3 hours, so the rest of the town will be graded where needed.
- Taking Day off on July 9th for medical appointment in Regina and July 10th for Criminal Record Check in Assiniboia.

Mayor Peterson

- Linda Taylor spoke with her about water build up at front of her house and was concerned that water could enter her property, so she requested it be inspected and fixed. Councillor Struthers and Mayor Peterson attended the meeting with SWT. SWT asked for a 1/3 cost share for the Environmental Cooperation Agreement between Solo Italia, SWT, and the Town of Ogema. The Mayor asked him to send an email so she can share with a Council members and get approval, but have not received response yet.

Councillor Fisher

- No Report

Councillor Leonard

- Kyle Leonard has requested to use a tractor and land leveler in the park. We've granted permission in the past, so there will be no problem to allow them this year – All councillors agreed to it.

Councillor Stewart

- No Report

Councillor Boyd

- Provided information on park bathroom project.

Councillor Olafson

- No Report

Councillor Struthers

- We should contact Ken Klemenz about installing signposts on the West Side of town (NAPA Sign). The Town Foreman should be informed to paint posts before installation. The lift station alarm went off over the weekend. We should train someone to do this and have them ready as a backup plan for when the town foreman is not around. We should contact the engineers and ask them to submit a scope of work for the sidewalk project before the next council meeting.

ACCOUNTS FOR PAYMENT:**107/26 Struthers/Boyd:**

That the accounts for approval, Cheques Accounts for Approval Cheques No. 3685 to 3704 and online payments, totaling \$88,234.80 be approved for payment.

Carried.

OLD BUSINESS:**NEW BUSINESS:**

Waterworks Rate Policy – 2025

Fence Permit – Lot 20-22, Block 11, Plan BA1993

Fence Permit – Lot 2-3, Block 6, Plan AP755 – Table to next meeting

108/26 Waterworks Rate Policy – 2025**Leonard/Olafson:**

That the Town of Ogema approve Waterworks Rate Policy for 2025.

Carried.

109/26 Fence Permit – Lot 20-22, Block 11, Plan BA1993**Stewart/Leonard:**

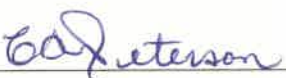
That the Town of Ogema approve the building permit to construct fence on Lot 20-22, Block 11, Plan BA1993.

Carried.

ANNOUNCEMENTS: - Next regular meeting of Town Council – Wednesday, August 12th, 2026 at 7:00 p.m.

ADJOURN:

110/26 Coucillor Fisher: That this meeting adjourns 09:47 p.m.


Mayor


Chief Administrative Officer