

AGENDA FOR THE TOWN OF OGEMA

Regular Meeting of Council

Wednesday, April 08th, 2026

At 07:00 p.m.

Ogema Library

Ogema, Saskatchewan

Call to Order:

Agenda:

Minutes: Approval of Minutes
- Regular Meeting March 11th, 2026

Questions/Business Arising from the Minutes:

Delegation:

Financial Statements: Statement of Financial Activities and Bank Reconciliation for the Month of March 2026.

Correspondence:

Information: Monthly Reports – March 2026
Water Treatment Plant
Water Bulk Sale Report
Landfill Report
RCMP – Monthly Report
Highway 13 – Resurfacing Workplan
Sask Lotteries Grant – Funding Applicants 2025-2026

Discussion: Audit – 2025
Delco Water – Membranes Quote
SE Library – Appointment of Board of Members
Budget 2026 – Review
Budget Meeting 2026 – Date and Time
R.M of Key West – Custom Work Scheduling Concern
United Church – Utility Service Disconnection
Subdivision – Parcel N, Plan 60R03659 & Parcel P, Plan 101392747
Targeted Sector Support Initiative – Application Submission

Bylaws:

Committee Reports: Administrator
Councillors

Approval of the Accounts: Accounts for Approval. Cheques No. 3630 to 3647 and online payments, totaling \$47,969.80.

Old Business:

New Business: Solo Italia – Business Hours
Tender Application – 303 main Street

Announcements: Next Meeting – Wednesday, May 06th, 2026 at 7:00 p.m.

Adjournment:

**Minutes of the Regular Meeting of the Council
of the Town of Ogema held Wednesday
The 08th day of April 2026
07:00 pm at Ogema Library, Ogema SK**

PRESENT: Mayor Carol Peterson presided with Councillor William Fisher, Kevin Leonard, Gordon Stewart, Nick Struthers, Kerrie Boyd, Cara Olafson and CAO Joy Christian

ABSENT:

CALL TO ORDER: A quorum being present Mayor Carol Peterson the meeting to order at 07:00 p.m.

AGENDA: Delegation – Justin Lemon – United Church Purchase Offer
Delegation – Boyd Holland – RM of Key West #70 Administrator
Delegation – Carmen Ocampo – Rec Dir
Noise Complaint
Purchase Offer – Back Alley North of Wheaton Avenue

047/26 Olafson/Stewart:
That the agenda be approved as amended.

Carried.

DELEGATION: Delegation – Justin Lemon
Justin Lemon was in the meeting at 7:01 p.m. to discuss the sale agreement for the property at 202 Baldwin Street. He expressed concern that the current terms of the agreement would prevent him from using the property as an Airbnb or renting out the basement, which is his intention. Consequently, he has requested that Council consider removing these restrictions from the agreement. Additionally, he mentioned that he will be arranging a building inspection to verify the condition of the property before finalizing the purchase. Mr. Lemon left the meeting at 07:28 pm.

Delegation – Boyd Holland – RM of Key West #70 Administrator
Boyd Holland, the Administrator from the RM of Key West provided information regarding the Targeted Sector Support Initiative grant funding for Municipalities. His presentation covered the grant application requirements, funding allocation process, and quotes for hiring an official community planner. He presented the application he prepared and requested Council's approval for submission. The costs associated with creating the bylaw will be shared equally between the RM and the Town. Mr. Holland left the meeting at 7:45 pm.

Delegation – Carmen Ocampo – Rec Dir
Carmen attended the meeting at 7:48 pm to provide an update on the Sask Lotteries Grant. She presented the list of community groups set to receive funding for the period of April 2025 to March 2026. She will be advertising the call for applications for the 2026-2027 cycle and plans to present that list to the Council for approval by June 2026. Carmen left the meeting at 8:00 pm.

MINUTES:

048/26 Struthers/Boyd:
That the minutes of the regular meeting of Council held on Wednesday, March 11th, 2026 be approved as presented.

Carried.

QUESTIONS ARISING FROM MINUTES:

None.

FINANCIAL:

049/26 Leonard/Olafson:
That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending March 2026, be accepted as presented.

Carried.

CORRESPONDENCE:

Information:

- Monthly Reports – March 2026
 - Water Treatment Plant
 - Water Bulk Sale Report
 - Landfill Report
- RCMP – Monthly Report
- Highway 13 – Resurfacing Workplan
- Sask Lotteries – Funding Applicants 2025-2026

Discussion:

- Audit – 2025
- Delco Water – Membranes Quote



- SE Library – Appointment of Board of Members
- Budget 2026 – Review
- Budget Meeting 2026 – Date and Time
- R.M of Key West – Custom Work Scheduling Concern
- United Church – Utility Service Disconnection
 - The Council will consider this in near future.
- Subdivision – Parcel N, Plan 60R03659 & Parcel P, Plan 101392747
- Targeted Sector Support Initiative – Application Submission

050/26 Audit – 2025

Fisher/Struthers:

That the Town of Ogema approve the audited financial statements from Dudley & Company LLP for the year ending December 31, 2025.

Carried.

051/26 Delco Water – Membranes Quote

Struthers/Stewart:

That the Town of Ogema approve membrane replacement quote received from Delco in the amount of \$17,684.00 plus applicable taxes.

Carried.

052/26 SE Library – Appointment of Board of Members

Struthers/Leonard:

That the Town of Ogema approve the appointment of Board Members for the Ogema Library Branch for one-year term.

Carried.

053/26 Budget 2026 – Review

Fisher/Boyd:

The Town of Ogema review and made changes to the proposed 2026 budget. The Council authorized the Town CAO to finalize the budget and mill rate bylaw for approval at the next budget meeting.

Carried.

054/25 Budget Meeting 2026 – Date and Time

Boyd/Fisher:

That the Town of Ogema set budget meeting date on 29 April 2026 at 07:00 pm at the Ogema Library.

Carried.

055/25 R.M of Key West – Custom Work Scheduling Concern

Fisher/Boyd:

That the Town of Ogema discuss and agree that all the communication must be go through proper channels. The Town CAO will coordinate with the RM of Key West Administrator to schedule street grading for the Town of Ogema.

Carried.

056/25 Subdivision – Parcel N, Plan 60R03659 & Parcel P, Plan 101392747

Boyd/Olafson:

That the Town of Ogema review and approve the subdivision for Parcel N, Plan 60R03659 & Parcel P, Plan 101392747.

Carried.

057/25 Targeted Sector Support Initiative – Application Submission

Leonard /Struthers:

That the Town of Ogema authorize the Town CAO to submit an application for the Targeted Sector Support (TSS) Initiative Cost-shared for creation of Official Community Planning and Zoning bylaw at this time in partnership with the R.M. of Key West #70; and That we agree to meet legislated standards, to meet the terms and conditions of the TSS Initiative Cost shared Grant and to fund the municipal share of the project as outlined in the grant application. Cost for creation of Official Community Planning and Zoning bylaw will be shared equally with the R.M. of Key West #70.

Carried.

058/26 Correspondence

Leonard/Fisher:

That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

Carried.

BYLAWS:

COMMITTEE REPORTS:

Chief Administrative Officer

- Water Bill issued along with Annual Notice Consumers. A copy is also submitted to the WSA.
- Tax Overdue Reminder Notices sent out.
- Registered mail sent out to Sarah Greaves and Candido Federico to pay overdue water bill by April 30, 2026 so that the outstanding amount will not be added to the tax roll for the property registered in your name in Ogema, SK.
- SGI Community Grant application submitted for sidewalk project.
- Working on Adjusting Entries for 2025
- A technician from Shordee performed maintenance work on both generators.

- Roy Stirling will fix the pole at the cenotaph.
- Flex glass installed on the notice board.
- Engineers will visit the Ogema Landfill to collect water samples on April 28, 2026.
- Sidewalk and Street Condition Assessment starts from Thursday April 09, 2026.
- Fiber Optic internet has arrived in the Town. Sign is installed next to the Water Tower.
- Sask Lottery Grant – Cheques will be ready to disperse the fund for different community groups.

Mayor Peterson

- On March 30, 2026, we met with Marco and Tracy, owners of Solo Italia. It was great to hear about their goal to double production with the upcoming building expansion. We informed them that we already have advised the lawyers to prepare the Environmental Indemnity Agreement as quickly as possible and we are working to get this to you at the earliest opportunity.

Councillor Fisher

- Job shadowed Town Foreman John Weikum to gain knowledge on the water treatment plant and lagoon operation. Bill, his neighbor, and he will trim the trees in front of their house and will haul it to the landfill.

Councillor Leonard

- No Report

Councillor Stewart

- No Report.

Councillor Boyd

- No Report

Councillor Olafson

- No Report

Councillor Struthers

- As the town was considering to purchase a new building to house town local library. So he reached out to the Regional Library Board to inquire about the specific requirements and expectations the Regional Library Board has regarding this relocation. He specifically, asked guidance on standards for the accessibility (requirements for washrooms, ramps for deliveries, and a lift or elevator for staff and patrons with mobility issues), Structural Specifications (eg: necessary weight capacity and floor loading requirements), and general expectations such as any other facility standards the town must meet to facilitate this move. He, along with the council members, would like to view the Lutheran Church property to evaluate its suitability for this project.

ACCOUNTS FOR PAYMENT:

059/26 Leonard/Olafson:

That the accounts for approval, Cheques Accounts for Approval Cheques No. 3630 to 3647 and online payments, totaling \$47,969.80 be approved for payment.

Carried.

OLD BUSINESS:

NEW BUSINESS:

Solo Italia – Business Hours

- Mayor Peterson will reach out to Solo Italia and share train tour schedule with them so they can plan their business hours.

Tender Application – 303 main Street

United Church Purchase Offer

Noise Complaint

- The Town Council acknowledges receipt of email regarding noise concerns. There is currently no violation of the noise bylaw. No action needed.

Purchase Offer – Back Alley North of Wheaton Avenue

060/26 Tender Application – 303 main Street

Total One (1) Tender application were received. Mayor Peterson opened received sealed tender application during the meeting.

Leonard/Stewart:

That the Town of Ogema review and agree to accept the purchase offer received from Eileen Zarowny for 303 Main Street, Ogema, SK.

Carried.

Councillor Olafson declared conflict of interest and left the meeting at 08:30 pm.

061/26 United Church Purchase Offer

Leonard/Stewart:

That the Town of Ogema discuss and agree to change the terms of the sale agreement for 202 Baldwin Street. Justin may conduct a building inspection at his own expense.

Carried.

Councillor Olafson returned to the meeting at 08:34 pm.

062/26 Purchase Offer – Back Alley North of Wheaton Avenue

Leonard/Fisher:

That the Town of Ogema has discuss the proposal and determine that the existing lease agreement is sufficient for the use of the back alley. Consequently, the Town has declined the current offer.

Carried.

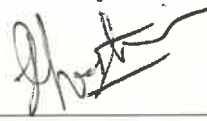
ANNOUNCEMENTS: - Next regular meeting of Town Council – Wednesday, May 06th, 2026 at 7:00 p.m.

ADJOURN:

063/26 Councillor Fisher: That this meeting adjourns 08:55 p.m.



Mayor



Chief Administrative Officer

