

AGENDA FOR THE TOWN OF OGEMA

Regular Meeting of Council

Wednesday, September 10th, 2025

At 07:00 p.m.

Ogema Library

Ogema, Saskatchewan

Call to Order:

Agenda:

Minutes:

Approval of Minutes

- Regular Meeting August 13th, 2025

Questions/Business Arising from the Minutes:

Delegation:

Jackie Kaiser – Associated Environmental Consultants Inc.

Financial Statements:

Statement of Financial Activities and Bank Reconciliation for the Month of August 2025.

Correspondence:

Information:

Monthly Reports – August 2025

Water Treatment Plant

Water Bulk Sale Report

Landfill Report

Ogema Housing Financial

RCMP – Monthly Report

Report of Dog Attack

Discussion:

Don Birg – Lagoon Rip Rap Quote

Don Birg – Proposal for Loader Sale Loader Sale

Bylaws:

Bylaw 2025-05 – Traffic Bylaw

Committee Reports:

Administrator

Councillors

Approval of the Accounts:

Accounts for Approval. Cheques No. 3503 to 3518 and online payments, totaling \$99,384.35.

Old Business:

Memorandum of Agreement – Bengough and RM #40 Fire Association

New Business:

RM of Excel #71 Fire Association – Area Coverage for Firefighting Services

Tender Application – 117 Frederick Street

Tender Application – 202 Baldwin Street

Announcements:

Next Meeting – Wednesday, October 08th, 2025 at 7:00 p.m.

Adjournment:

**Minutes of the Regular Meeting of the Council
of the Town of Ogema held Wednesday
The 10th day of September 2025
07:00 pm at Ogema Library, Ogema SK**

PRESENT: Mayor Carol Peterson presided with Councillor Kevin Leonard, Gordon Stewart, Nick Struthers, Cara Olafson, Kerrie Boyd and CAO Joy Christian

ABSENT: Councillor William Fisher

CALL TO ORDER: A quorum being present Mayor Carol Peterson the meeting to order at 07:00 p.m.

AGENDA: Drop-In Center – Public Washroom Construction
SE Regional Library – Library Open Hours 2026

112/25 Boyd/Olafson:
That the agenda be approved as amended.

Carried.

DELEGATION: Jackie Kaiser and Mike Binns – Associated Environmental Consultants Inc.
Jackie Kaiser and Mike Binns from Associated Environmental Consultants Inc was in the meeting at 07:01 p.m. Jackie discussed the option of capping the landfill to extend its operation for the next few years. This approach would require approval from the Ministry. She offered to arrange a meeting with the Ministry and submit a proposal for their consideration if the council decides to pursue this.

Mike shared details about two new funding opportunities: LLCA (Local Leadership for Climate Adaptation) and CHIF (Canada Housing Infrastructure Fund). He believes both of these funds could be utilized to help keep the landfill operational.

MINUTES:

113/25 Olafson/Leonard:
That the minutes of the regular meeting of Council held on Wednesday, August 13th, 2025 be approved as presented.

Carried.

QUESTIONS ARISING FROM MINUTES:
None.

FINANCIAL:

114/25 Stewart/Struthers:
That the Radius Credit Union bank reconciliation's and Statements of Financial Activities for the period ending August 2025, be accepted as presented.

Carried.

CORRESPONDENCE:

Information:

- Monthly Reports – August 2025
 - Water Treatment Plant
 - Water Bulk Sale Report
 - Landfill Report
- Ogema Housing Financial
- RCMP – Monthly Report
- Report of Dog Attack

Discussion:

- Don Birg – Lagoon Rip Rap Quote
- Don Birg – Proposal for Loader Sale

115/25 Don Birg – Lagoon Rip Rap Quote
Leonard/Struthers:
That the Town of Ogema discuss and accept the Lagoon Rip Rap quote from Don Birg.

Carried.

116/25 Don Birg – Proposal for Loader Sale
Fisher/Leonard:
That the Town of Ogema discuss and agree there is currently no need for a loader and therefore will not be moving forward with the purchase of a loader at this time.

Carried.

117/25 Correspondence
Olafson/Boyd:
That the Town of Ogema acknowledge that the correspondence addressed within the meeting be filed.

Carried.



BYLAWS: Bylaw 2025-05 – Traffic Bylaw

- 118/25 Olafson/Boyd:**
That Bylaw No. 2025–05 – Traffic Bylaw, be read a first time. **Carried.**
- 119/25 Struthers/Leonard:**
That Bylaw No. 2025–05 be read second time. **Carried.**
- 120/25** That Bylaw No. 2025–05 be read a third time at this meeting. **Carried Unanimously.**
- 121/25 Stewart/Boyd:**
That Bylaw No. 2025–05 – Traffic Bylaw, be given three readings at this meeting and passed by Council members present. **Carried.**

COMMITTEE REPORTS:

Chief Administrative Officer

- Tax Notice/Water Bills/ overdue notices sent out
- Tags for access to landfills have proven beneficial to landfill attendant
- Ogema & District Fire Department - Bank Account - has been reactivated and all fire fees collected in 2025 have been transferred to this account
- Two new 1-year term has been opened in the amount of \$25,000.00 each @ 3.85%
- Sign installed at train station washroom
- ICIP URA Agreement Signed – Approved – New Extension is March 2026
- Town Foreman is on vacation from Sep 10 to 13/2025
- Marck Novelles will be doing water testing and Russell Pilling will do garbage on Friday and some other maintenance work

Mayor Peterson

- No Report

Councillor Fisher

- No Report

Councillor Leonard

- No Report

Councillor Stewart

- Most of the streets in the town need to be graveled

Councillor Boyd

- No Report

Councillor Olafson

- No Report

Councillor Struthers

- We should put gravel on some of the town streets and some street roads will be put in next year. We should contact the RM of Key West to arrange for a grader to grade the entire town before winter.

ACCOUNTS FOR PAYMENT:

- 122/25 Leonard/Olafson:**
That the accounts for approval, Cheques Accounts for Approval Cheques No. 3503 to 3518 and online payments, totaling \$99,384.35 be approved for payment. **Carried.**

OLD BUSINESS: Memorandum of Agreement – Bengough and RM #40 Fire Association

- 123/25 Memorandum of Agreement – Bengough and RM #40 Fire Association**
Struthers/Boyd:
The Town of Ogema discuss and agree that the Town has better response times to cover what is outlined in Schedule “B”. This area extends from the intersection of Highway 334 and Township Road 071, south towards the intersection of Township Road 070 and Range Road 2240, and then west to the intersection of Township Road 070 and Range Road 2250. Therefore, the Bengough and RM #40 Fire Associations will be notified to change the suggested coverage area. **Carried.**

- NEW BUSINESS:** RM of Excel #71 Fire Association – Area Coverage for Firefighting Services
○ Councillor and Current Deputy Fire Chief Struthers will contact Fire Volunteers to gather their input regarding the proposed coverage area. Table to the next meeting.
Tender Application – 117 Frederick Street

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Tender Application – 202 Baldwin Street
Drop-In Center – Public Washroom Construction
SE Regional Library – Library Open Hours 2026

124/25 Tender Application – 117 Frederick

One (1) Tender application was received. Mayor Peterson opened sealed tender applications during the meeting. The bid was submitted by Dave Etienne.

Leonard/Olafson:

That the Town of Ogema discuss and agree to accept the purchase offer in the amount of **\$6500.00** from Dave Etienne for the property located at 117 Frederick Street.

Carried.

125/25 Tender Application – 202 Baldwin Street

One (1) Tender application was received. Mayor Peterson opened sealed tender applications during the meeting. The bid was submitted by Carmen Ocampo.

Struthers/Boyd:

That the Town of Ogema discuss and agree not to accept a purchase offer for the 202 Baldwin Street property.

Councillor Kevin Leonard abstained from voting.

Carried.

126/24 Drop-In Center – Public Washroom Construction

Struthers/Leonard:

The Town of Ogema discuss the need for public washrooms on Main Street and agree that a public washroom on Main Street is not needed at this time, as the washrooms located at the train station are available for public use.

Carried.

127/24 SE Regional Library – Library Open Hours 2026

Olafson/Leonard:

That the Town of Ogema approve 15 open hours for the local library at a cost of \$12,489.75 for 2026.

Carried.

ANNOUNCEMENTS: - Next regular meeting of Town Council – Wednesday, October 08th, 2025 at 7:00 p.m.

ADJOURN:

128/25 Mayor Peterson: That this meeting adjourns 09:58 p.m.


Mayor


Chief Administrative Officer